Kun Shan University Academic Regulations

Chapter I: General Provisions

Article 1

Kun Shan University (hereinafter referred to as "the University") has established the "Kun Shan University Academic Regulations" (hereinafter referred to as "the Regulations") in accordance with the University Act, the Enforcement Rules of the University Act, the Degree Conferral Act, and other relevant provisions. These Regulations govern matters related to student enrollment status and associated affairs.

Article 2

In addition to enrolling regular students for daytime programs in graduate schools and undergraduate divisions (hereinafter referred to as "Day Division"), the University, in compliance with the Ministry of Education’s regulations, admits students to the four-year and two-year Continuing Education Divisions (hereinafter referred to as "Continuing Education Division"), four-year In-Service Bachelor Programs, and Master’s In-Service Programs (hereinafter referred to as "In-Service Programs"), as well as students pursuing a second bachelor's degree in post-baccalaureate programs.

Chapter II: Undergraduate Division

Section 1: Admission

Article 3

At the beginning of each academic year, the University publicly conducts entrance examinations for new students enrolling in the first year of four-year undergraduate programs (including degree programs) and the third year of two-year undergraduate programs. Additionally, the University may admit international students (including overseas Chinese students, students from Hong Kong, Macau, and mainland China, as well as foreign students) in accordance with relevant laws and regulations of the Ministry of Education.

The recognition of academic qualifications of the aforementioned international students shall be handled in accordance with applicable regulations.

Article 4
Individuals who meet any of the following qualifications may apply for admission to the four-year undergraduate programs or degree programs:

1. Graduates from public or officially registered private senior high schools or equivalent institutions.
2. Individuals possessing equivalent academic qualifications.

Article 5
Individuals who meet any of the following qualifications may apply for admission to the two-year undergraduate programs:

1. Graduates from public or officially registered private junior colleges or higher institutions.
2. Individuals who have completed studies at a public or officially registered private continuing education junior college and obtained a certificate of qualification issued by the competent education authority.
3. Graduates from overseas junior colleges or higher institutions recognized in accordance with Ministry of Education regulations.
4. Individuals who meet the criteria for equivalent academic qualifications as specified by relevant regulations.

Article 6
The post-baccalaureate second-specialty bachelor's degree programs admit students who have graduated from domestic universities or independent colleges officially registered with the Ministry of Education or from overseas universities or independent colleges recognized under Ministry of Education regulations. Applicants must hold a bachelor's degree or higher and have either completed military service or have no military service obligations.

Article 7
The University also admits new students through alternative pathways, such as recommendation-based admissions and application-based admissions. Additionally, in accordance with relevant regulations, the University may admit students via selection exams, review processes, or special status designations assigned by the Ministry of Education.

Article 8
Students who meet the relevant laws and regulations of the Ministry of Education and pass the University's transfer examinations are eligible to transfer into the corresponding year of study at the University. The admission requirements are stipulated separately. This also applies to students admitted under the University's Regulations for Admission of Foreign Students.

Article 9
All admitted freshmen and transfer students must complete their enrollment procedures by the specified date. Failure to complete the procedures within the given timeframe will result in the cancellation of their admission.

Article 10
New students who are unable to enroll in the designated semester due to serious illness, special circumstances, pregnancy, childbirth, or the care of children under three years of age may apply for deferred admission by providing relevant documentation before the registration deadline, in accordance with the University's regulations. Upon approval, they may enroll in the next academic year without incurring any fees. Transfer students, except those who are pregnant, giving birth, or caring for children under three years of age with valid documentation, are not eligible to apply for deferred admission.

Article 11
Graduates of senior high schools participating in the "Youth Education and Employment Savings Account Program" who are admitted to the University may apply for deferred admission or suspension of studies after enrollment. The deferral or suspension period is limited to three years and is not included in the calculation of the original deferral or suspension periods.

Article 12

A new student or transfer student shall be expelled under any of the following circumstances:

1. If it is verified that the submitted documentation contains forgery, misrepresentation, alteration, or fraudulent use of certificates or credentials.
2. If the individual is confirmed to have engaged in cheating during the entrance examination or has been convicted of such acts.

For those expelled under the preceding paragraph, the school shall notify their parents or guardians and shall not issue any academic certification. If the violation is discovered after graduation, the conferred degree shall be revoked in accordance with the law, and a public announcement shall be made to nullify the issued diploma.

Chapter 2: Payment, Registration, and Course Selection

Article 13

The various fees payable by students each semester shall be announced before the start of the semester. Refund standards for students who take a leave of absence or withdraw after registration and the start of classes shall be handled in accordance with the regulations of the Ministry of Education.

Article 14

Students must complete the registration and payment process within the prescribed period each semester. Returning students who are unable to complete these procedures on time due to specific reasons must follow the leave application rules to request a deferred registration, generally limited to two weeks. The leave application rules shall be established separately.

Students who fail to apply for leave, do not take a leave of absence, or do not apply to retain their enrollment status, and do not complete registration within the stipulated time frame, shall be deemed to have forfeited their intention to study and will be considered unregistered. New students will have their admission qualifications revoked, and returning students shall be dismissed.

Before taking leave or dismissal actions, the Academic Affairs Office shall issue written notice to the students involved, allowing them to present their statements within a specified period.

Students who are pregnant, have given birth, or are raising children under three years old and can provide appropriate documentation may apply to retain their enrollment status before the registration deadline. The duration for retaining enrollment shall be determined based on the student’s needs related to pregnancy, childbirth, or child-rearing.

Article 15

Students intending to apply for the status under the "Credit Accumulation System Pilot Program" must submit relevant documentation, such as proof of employment, to the Academic Affairs Section of the Office of Continuing Education within the prescribed period before the start of the academic year or when applying for reinstatement after a leave of absence. Only upon approval will students obtain the

status under the "Credit Accumulation System."
Students who fail to apply before the deadline will be considered to have forfeited their eligibility for the "Credit Accumulation System" and will revert to the original "Academic Year Credit System." They must complete registration in accordance with the regulations.
If the "Credit Accumulation System Pilot Program" is altered or discontinued for any reason, students must transfer back to the original "Academic Year Credit System" under the guidance of the university.

Article 16
Students must select courses in accordance with the curriculum established by their respective departments. Detailed regulations for course selection shall be stipulated separately.

Article 17
Students must complete course selection within the prescribed period. Late submissions will not be accepted. As a general principle, the total credits selected each semester must neither exceed nor fall below the specified credit limit. For courses not selected in compliance with regulations, the grades for those courses will be recorded as zero, and the credits will not be recognized.

Article 18
Students are prohibited from enrolling in courses with conflicting class schedules. If such conflicts are discovered, students must rectify their course selection within the designated period; otherwise, all conflicting courses will be canceled.

Article 19
Students under the "Credit Accumulation System" must consider the varying academic attributes of departments (or programs) when planning their course selection. Courses already completed that exceed the graduation credit recognition period specified by the respective departments (or programs) will not be included in the credit count. Students must follow the relevant remediation or course retake procedures as prescribed by their department (or program).

Article 20
Students under the "Credit Accumulation System" must pay all applicable fees based on the number of credits or hours they have selected in accordance with regulations.

Article 21
The university may offer courses during the summer session as needed. Specific guidelines for such courses shall be established separately.

Chapter 3: Duration of Study, Credits, and Grades

Article 22
The university adopts the academic year credit system. For four-year programs, the standard duration of study is four years, with a minimum of 128 credits required for graduation. However, additional or repeated physical education courses beyond the mandatory credits, as well as **All-Out Defense Education and Military Training (3)**, **(4)**, and **(5)**, are not counted towards graduation credits.

For two-year programs, the standard duration of study is two years, with a minimum of 72 credits required for graduation, excluding physical education. For post-baccalaureate second-major bachelor's programs, the duration is one to two years, with a minimum of 48 credits required for graduation. Credits earned in equivalent-level courses from related fields prior to enrollment may be eligible for credit transfer, but the minimum graduation credit requirement must not be less than 40 credits.

Article 23
Students who fail to complete the required credits within the standard duration of study may extend their study period by a maximum of two academic years.

Students admitted with graduation certificates equivalent to the second-year level of senior high schools in Taiwan or equivalent schools in foreign countries, Hong Kong, or Macau must complete at least an additional 12 graduation credits beyond the original total credit requirement. This does not apply to students who graduated more than two years before admission or were assigned admission through Overseas Compatriot Affairs Council programs.

Students with disabilities, due to their physical or learning needs or special circumstances, may extend their study period by up to four years with the approval of the university president.

Students who are pregnant, have given birth, or are raising children under the age of three may extend their study period.

For students who previously participated in the "Credit Accumulation System," the total study period is calculated by combining the durations of the "Academic Year Credit System" and the "Credit Accumulation System Pilot Program." The total duration of study must not exceed ten years.

Article 24

Undergraduate students enrolled in four-year programs at this institution may apply to take courses in a master's program in advance, provided that such arrangements comply with the Degree Conferral Act. Detailed regulations for this process shall be established separately.

Article 25

Before enrollment or after transfer students are admitted to this institution, they must complete the required courses and credits for their designated year. Courses and credits completed and passed at their previous institution or acquired through extension education programs may be eligible for credit transfer. Applications for credit transfer must be submitted before course selection for the current semester. Upon approval, students will be placed in the appropriate year of study. However, students enrolled through extension education programs must adhere to the "Regulations Governing Extension Education in Post-Secondary Schools" and the "Regulations Governing Distance Education at Post-Secondary Schools." After credit transfer, the credits earned must meet the following conditions:

1. The student must complete at least half of the credits required for graduation under the applicable curriculum at this institution.
2. The minimum study period in this institution must not be less than one year.

The maximum transferable credits for each academic system and year level are outlined below, with detailed credit transfer regulations to be established separately:

1. Four-Year Programs:

- (1) For first-year freshmen, the maximum transferable credits shall not exceed 45 credits.

- (2) For students transferring to the first semester of the second year, the maximum transferable credits shall not exceed 45 credits.
- (3) For students transferring to the second semester of the second year, the maximum transferable credits shall not exceed 60 credits.
- (4) For students transferring to the first semester of the third year, the maximum transferable credits shall not exceed 80 credits.
- (5) For students transferring to the second semester of the third year, the maximum transferable credits shall not exceed 100 credits.

2. Two-Year Programs:

- For both new and transfer students, the maximum transferable credits shall not exceed 36 credits.

3. Graduate Programs:

- Credit transfer shall be limited to a maximum of half of the total credits required for graduation, excluding thesis credits, as specified by each department or graduate institute.

Article 26

The calculation of credits for each course is based on the following principles:

- One credit is awarded for 18 hours of instruction.
- For laboratory or practical courses, one credit is awarded for 18 to 54 hours of instruction per semester.
- For off-campus internship courses, one credit is awarded for a maximum of 80 hours of instruction.
  Detailed regulations regarding off-campus internships shall be established separately.

Article 27

The following are the general principles regarding the number of credits for day program students per semester:

- For students in the first, second, and third years, the number of credits per semester should not be less than 16 and not more than 25.
- For fourth-year students, the number of credits per semester should not be less than 9.

This limit does not apply to students who are extending their studies, those with excellent academic performance, students applying to pursue a minor or double major, transfer students, or students required to make up courses from previous semesters.

For continuing education and in-service program students, the maximum number of credits per semester is regulated in accordance with the day program standards, with the minimum not being less than 9 credits.

Article 28

Student performance is categorized into two types: academic (including internships and laboratory work) and conduct.

Prior to the academic year, all grades are based on a percentage system. The maximum score is 100, with 60 being the passing grade. The conversion between the percentage system, the grading scale, and the grade points is as follows:

Grade	100-80 分	79-70	69-60	59-50	49-0
Grading Scale	A	B	C	D	E
Grade Points	4	3	2	1	0
Note: A score of 60 is the passing standard for undergraduate programs, while a score of 70 is the passing standard for graduate programs.					

Starting from the academic year 112, both the percentage system and the grading scale will be used concurrently to display student grades. The standards are as follows:

Grade	100-90 分	89-85	84-80	79-77	76-73	72-70	69-67	66-63	62-60	59-0
Grading	A+	A	A-	B+	B	B-	C+	C	C-	F

Scale										
Grade Points	4.3	4.0	3.7	3.3	3.0	2.7	2.3	2.0	1.7	0
Note: A score of 60 is the passing standard for undergraduate programs, while a score of 70 is the passing standard for graduate programs.										

Article 29

To implement a dual degree program, this institution may enter into student exchange agreements with foreign universities or higher education institutions in mainland China, in which mutually recognized courses are developed, and joint degrees are awarded.
For higher education institutions in mainland China, only those listed in the Ministry of Education's approved directory may be considered. The institution will not recognize students under the following circumstances:

1. Admission through unofficial channels.
2. Education delivered through correspondence or distance learning methods.
3. Admission following completion of the higher education self-study examination.
4. Enrollment at branch campuses.
5. Degrees conferred by independent colleges under a university.
6. Degrees from non-formal higher education institutions.
7. Educational qualifications related to medical personnel as defined in the Medical Care Act.
8. Failure to obtain both a diploma and degree certificate simultaneously.
9. Other circumstances as announced by the Ministry of Education that are not recognized.

Article 30

Undergraduate students enrolled in the dual degree program at this institution may have their study time and credits earned at foreign universities or higher education institutions in mainland China counted towards their total study duration and required credits for graduation. For a four-year program, the combined study period at both

institutions must total at least 32 months. The credits earned at both institutions must each meet at least one-third of the minimum credits required for graduation.

Article 31

Students who are granted leave of absence for a valid reason during final exams may take a makeup exam, but only one makeup exam is permitted. During the makeup exam period, no further leave requests will be accepted. For public leave and bereavement leave (limited to direct family members), the makeup exam will be graded based on the actual performance. For other types of leave, if a student takes a makeup exam, the score above 60 will be calculated at 80%. Failing grades will be calculated based on the actual score obtained.
Students granted leave due to pregnancy, childbirth, or the care of a child under three years of age, including sick leave, maternity leave, and parental leave, will not have their absence deducted from their grade. If the total absence exceeds one-third of the semester's class hours, the course grade may be handled flexibly with a makeup exam or other remedial measures, depending on the nature of the course. The makeup exam will be graded based on the actual performance.

Article 32

If a student is hospitalized due to a serious illness and is unable to attend the final exam or take the makeup exam as scheduled, and therefore cannot register for the next semester before the registration deadline, the student may apply to the registration office with a certificate from a public hospital, with approval from the Dean of Academic Affairs. In this case, the semester in which the student missed the final exam may be recognized as a leave of absence.

Article 33

If a student is found to have engaged in cheating during an exam, the score for that exam will be recorded as zero, and depending on the severity of the incident, the student will be subject to appropriate disciplinary action according to the student reward and punishment regulations.

Article 34

Once grades have been evaluated by the instructor and submitted to the registration office, they cannot be changed. However, if there is an error due to registration omission or calculation mistakes, the instructor may provide a written explanation

within one week. After review by the department (including degree programs) and faculty meeting, the case will be forwarded to the Academic Affairs Committee for final decision.

Article 35

Student academic performance is assessed through the following three types of evaluations:

1. **Regular Assessments:** Conducted by the course instructor at any time during the semester.
2. **Midterm Exams:** Held at a time determined by the instructor during the semester.
3. **Final Exams:** Held at the end of the semester, with the schedule determined by the instructor.

Article 36

The final grade for each course is calculated by the instructor based on regular assessments, midterm exam results, and final exam results. The grades are then recorded in the grade report, and within seven days after the final exam of the course, the grades must be entered into the institution's website and printed. The grade report, along with the grade record, must be submitted to the Registration Office or the Continuing Education and Extension Office of the institution.

Article 37

Students who fail a course are not allowed to retake the exam and will not receive any credits. Failed mandatory courses must be retaken. All exam papers from various tests taken by students must be kept by the institution for one year, in case they need to be reviewed or accessed by relevant educational administrative authorities. Student records must be accurately entered and permanently stored.
If a student files a complaint in accordance with the regulations, the relevant records must be kept until the conclusion of the appeal process or legal remedy.

Article 38

The calculation of a student's academic average and graduation grade is as follows:

1. Multiply the credit hours of each subject by the grade obtained in that subject to obtain the weighted score.
2. The total sum of credits for all courses taken in a semester is the total semester credit hours.
3. The total sum of weighted scores for all courses taken in a semester is the total semester weighted score.
4. Divide the total semester weighted score by the total semester credit hours, including failed courses, to obtain the semester academic average.
5. The total of the weighted scores for all semesters (including summer sessions) is divided by the total credit hours for all semesters to determine the student's graduation academic performance.

Article 39

If a student fails to obtain approval for an absence, the grade for the missed exam will be recorded as zero.

Article 40

For courses with prerequisite requirements, students who have not completed the prerequisite courses or whose grades in the prerequisite courses are failing will not be allowed to take the subsequent course without approval from the course instructor and the department chair. Otherwise, the grade for the subsequent course will not be calculated.

Article 41

The regulations for handling academic and student status matters during a student's period abroad shall be established separately.

Chapter 4: Leave of Absence, Suspension, Reinstatement, and Withdrawal

Article 42

Students who are unable to attend classes due to valid reasons must apply for leave in accordance with regulations. If a student is unable to attend the final exam for a valid reason, they must request leave from the Academic Affairs Office. The key points for applying for leave shall be determined separately.

Article 43

Students who have been granted leave are considered absent (except for public leave). Students who do not attend classes or exams without approval or who fail to obtain approval for their leave are considered as having unexcused absences.

Article 44

Students who are seriously ill or face significant emergencies may apply for a suspension of studies with the consent of their parents or guardians. After completing the required procedures, they must handle the school departure process with the Registration Office and may request a suspension certificate.

Article 45

Students applying for a leave of absence should, in principle, apply for one semester, one academic year, or two academic years. The cumulative leave period should not exceed two academic years. However, if a student cannot resume studies on time due to serious illness or engagement in practical work or other special circumstances, they may apply for an extension of one more academic year with the approval of the President.

Leave of absence due to pregnancy, childbirth, or the care of a child under three years of age is not counted toward the maximum leave period, provided that relevant documentation is submitted.

Article 46

If a student is required to serve in the military during their leave of absence and is unable to register on time according to the regulations, they must submit a copy of the conscription notice to the Academic Affairs Office to apply for an extension of the leave of absence (preserving their student status) and defer enrollment.

The period of military service will not be counted towards the leave of absence or academic duration, including for students enrolled in doctoral or master's programs at this institution. Upon completion of military service, students applying for reinstatement must submit a copy of the discharge notice to process their re-enrollment.

Students needing to apply for deferment of conscription or re-enrollment after military service must follow the relevant procedures for students in higher education

institutions, present the appropriate documentation, and submit the application to the Student Affairs Office during registration.

Article 47

During their leave of absence, if a student demonstrates excellent performance or commits misconduct that violates school rules or damages the institution’s reputation, the university may, depending on the severity of the case, reward or discipline the student according to the student reward and punishment regulations.

Article 48

Students on leave of absence must complete the reinstatement process before the end of their leave period. Once approved, they must resume studies in the corresponding academic year or semester of their original department (division, degree program). If a student takes a leave of absence mid-semester, upon reinstatement, they must return to the academic year or semester of their original leave. If the original department (division, degree program) changes or is discontinued, the student will be guided to an appropriate department (division, degree program) to continue their studies.

Article 49

A student shall be dismissed under the following circumstances:

1. Failure to register on time (including failure to pay tuition and fees in installments as scheduled) or failure to return from a leave of absence after the allowed period.
2. Failing the conduct grade requirement.
3. In the second or third year of the day division, failing all subjects for two consecutive semesters. However, students with disabilities, those who are pregnant, have given birth, are raising a child under three years old, or have insufficient total credits (less than nine) in their courses, are exempt from this restriction.
4. Upon exceeding the maximum allowed duration for their program, still failing to complete the required courses and credits for their department (division, degree program). Students with a "credit accumulation system" status are not subject to this rule.

5. Students with a "credit accumulation system" status who, after a study period of ten years, still have not completed the required courses and credits for their primary department (division, degree program).
6. Serious violation of school regulations, resulting in dismissal as decided by the Student Reward and Punishment Committee.
7. Students of the International Foundation Program and the New South-bound International Programs of Industry-Academia Collaboration who accumulate a total of 45 hours of unexcused absences in a semester shall be expelled upon the resolution of the University Student Awards and Disciplinary Committee.
8. Students who voluntarily apply for withdrawal.

The above actions will be communicated to the relevant students in writing, with a deadline for them to present their views.

Article 50

Students who voluntarily withdraw or are dismissed but have completed at least one semester with grades may be issued a certificate of study upon approval. Students who are expelled will not be issued any related certificates of study. Students dismissed due to failing the conduct grade requirement are not allowed to apply for transfer exams at this institution.

Article 51

Students who have been suspended, dismissed, or expelled in accordance with the university's regulations may appeal following the student grievance procedures. Until the appeal outcome is determined, the student may continue their studies at the university.

If a student does not receive relief through internal appeal, they may file an administrative appeal and pursue legal action. If the original decision is found to be unlawful or inappropriate by the competent authority or the administrative court, a new decision will be made.

If the student is reinstated after a re-evaluation under the above procedure but is unable to resume studies on time due to special circumstances, the university will provide counseling for their reinstatement. During the period prior to reinstatement, the student may apply for a leave of absence, which will not be counted toward the total duration of leave.

Article 52

According to the proviso of the previous article, students who apply to continue their studies at the university, and whose appeal or administrative appeal or litigation results in the confirmation of the original decision, will not have the courses and grades completed during their study period recognized. Tuition and fees already paid will be refunded according to the standards outlined in the "Regulations for the Collection of Tuition and Fees for Higher Education Institutions," specifically in Table 2 of the "Refund Standards for Tuition and Fees in Higher Education Institutions."

If a student is involved in inappropriate conduct related to campus sexual assault, harassment, or bullying, during the investigation phase, the student will not be allowed to graduate. If, after graduation, the university investigates and confirms such misconduct during the student's period of enrollment, and determines that dismissal is warranted, the student's degree certificate will be revoked.

Article 53

For students under the "credit accumulation system," after completing the required credits, the university will issue a certificate of study completion. A semester will be calculated as 16 credits, which will serve as the basis for the semester's grade calculation. If fewer than 16 credits are earned, they will be combined with the second semester's credits under the "academic year credit system."

When a student applies for a transfer or change of department, the university will recognize the completion of 16 credits as one semester, and the remaining credits, if less than 16, will be combined into the next recognized semester. A transcript and proof of study will be issued for the recognized semester.

Chapter 5: Department Transfer, Minor, Double Major

Article 54

Except for the first semester of the first year in the four-year program, the first semester of the third year in the two-year program, and the final year of graduation, students may apply for a department transfer, change of program, or degree program within the duration of their studies, provided they have completed the required

number of credits. The procedures for department transfers, program changes, and degree program adjustments are separately stipulated.

Article 55

Students transferring to a new department must complete the required "core and elective" courses and credits in order to graduate.

Article 56

The credits for the courses that students transferring to a new department need to make up will be determined by the department chair of the receiving department.

Article 57

Starting from the first year, students at this university may pursue a minor at this university or another institution in accordance with the "Implementation Regulations for Minors for Students of This University." The related procedures are separately stipulated and filed with the Ministry of Education for reference.

Article 58

Starting from the first year, students at this university may pursue a double major at this university or another institution in accordance with the "Implementation Regulations for Double Majors for Students of This University." The related procedures are separately stipulated and filed with the Ministry of Education for reference.

Chapter 6: Graduation

Article 59

Students who have completed their studies, fulfilled all required courses and credits, passed all exams, and met the graduation criteria set by the relevant departments, shall be granted graduation. They will be awarded a Bachelor's degree certificate in accordance with the relevant regulations. For post-bachelor's second major degree programs, the label "Post-Bachelor's ○○○ Program" shall be noted.

Article 60

Students in the four-year program who achieve excellent academic performance and meet the following criteria may apply to graduate one semester or one academic year ahead of schedule. However, students who transfer into the third year or higher or those who elevate their class ranking to the third year or higher after enrollment are not eligible to apply for early graduation due to the brief duration of their studies. The procedures for early graduation are separately stipulated and filed with the Ministry of Education for reference.

1. Completion of all required courses and credits for graduation in their department (program, degree program).
2. Achieving an academic and conduct score of 80 or above each semester, with the student's overall academic ranking within the top 10% of their department (program, degree program) in the same year. If the number of students in the department (program, degree program) in the same year is fewer than 10, the student must be ranked first in academic performance each semester.
3. Additional requirements as specified by the department (program, degree program) of enrollment.

Article 61

Graduating students who have unfulfilled credits must retake or make up the courses in the second semester of the extended study period. In the first semester, students may apply for a leave of absence and be exempt from registration. However, those who do register must enroll in at least one course.

Part 3: Graduate School

Chapter 1: Admission

Article 62

Graduates with a bachelor's degree from a public or registered private university or independent college, or from a foreign university or independent college recognized by the Ministry of Education, who meet the qualifications for equivalent academic

ability, may be admitted to the Master's degree program of the relevant department (graduate institute) at this university upon passing the entrance examination.

Those who meet the above qualifications and hold a proof of employment may be admitted to the Master's degree program for working professionals upon passing the entrance examination for such a program.

Graduates with a Master's degree from a public or registered private university, independent college, or a university department (graduate institute) from a foreign institution recognized by the Ministry of Education, who meet the qualifications for equivalent academic ability, may be admitted to the Doctoral program of this university upon passing the entrance examination for the Doctoral program.

Master's degree students who meet the qualifications for direct entry into the Doctoral program may apply to proceed directly to the Doctoral degree. The specific application procedures for this are separately stipulated.

Chapter 2: Payment, Registration, and Course Selection

Article 63

Graduate students are required to complete registration and pay the required tuition and fees each semester in accordance with regulations. Students in the professional graduate programs must also complete registration and pay for credits and fees each semester in accordance with regulations.

Article 64

The courses and credits taken by graduate students each semester are determined by the respective department (graduate institute).

Chapter 3: Duration of Study, Credits, and Grades

Article 65

The duration of study for students in the Master's program and the Professional Master's program is one to four years. The duration of study for students in the Doctoral program is two to seven years.

For students pursuing a direct Doctoral degree (including those in professional programs), the duration of study follows the regulations mentioned above. If a student transfers back to the Master's program, the time spent in the Doctoral program will not be counted toward the Master's program duration.

For professional graduate students who fail to complete the required courses or degree thesis within the specified duration, an extension of up to two years may be granted based on special needs.

Article 66

Master’s program students must complete a minimum of 24 credits. Doctoral program students must complete at least 18 credits. Students pursuing a direct Doctoral degree must complete at least 30 credits, with 6 credits for the Master’s thesis and 12 credits for the Doctoral dissertation, which are counted separately.

If the required number of credits for graduation needs to be increased, the respective department (graduate institute) shall determine the revised requirements, which must be submitted to the Academic Affairs Meeting for review and approval by the University President before implementation.

Article 67

The semester grades for each course in the graduate program (calculated in accordance with the standards for undergraduate programs) and thesis examination grades are based on a 100-point scale, with a passing grade of 70. Grades below 70 will not earn credits. Students who fail are not allowed to retake the exam but must retake the course.

Conduct grades are considered passing if the grade is 70 or higher. For students enrolled in education-related courses, a passing grade is 60. Students who fail in education-related courses may not retake the exam.

Credits and grades earned by graduate students in undergraduate courses or education-related courses will not be included in the calculation of the semester

average or total credits for the semester, nor will they be included in the calculation of the graduation credits or graduation grades.

Article 68

Graduate students' degree examinations shall be conducted in accordance with the university's regulations for graduate degree examinations. The regulations for graduate degree examinations will be separately established and filed with the Ministry of Education for reference.

Article 69

The qualifications and implementation guidelines for graduate thesis advisors (including those for alternative theses) shall be governed by the university's regulations on the qualifications and guidance of graduate thesis advisors.

Article 70

The graduation performance of graduate students shall be determined by the average of their academic performance and degree examination scores. Courses not recognized by the graduate institute will not be included in the calculation of the academic average.

Article 71

A Master's thesis in the graduate program may be replaced by a creative work, achievement proof, or technical report, along with a written report or professional practice report, in place of an academic thesis. Similarly, a Doctoral thesis may be replaced by a creative work, achievement proof, or technical report instead of an academic thesis. Detailed regulations shall be formulated by each department or institute, implemented upon approval by the Academic Affairs Meeting.

Chapter 4: Suspension, Reinstatement, and Dismissal

Article 72
Graduate students shall be dismissed from the university under the following circumstances:

1. If the student fails to complete the required courses and credits by the end of the prescribed period.
2. If the student fails the degree examination and does not pass after one retake.
3. For doctoral students, if they fail to complete the doctoral candidacy examination within the prescribed period set by their department or institute, or if they fail the doctoral candidacy examination.
4. If the student fails to register on time (including failure to pay tuition or fees in installments as scheduled) or if they fail to resume studies after the expiration of a leave of absence.
5. If the student fails to meet the required conduct standards.
6. If the student receives zero grades for all courses in a semester, excluding the thesis.
7. If the thesis, work, achievement proof, written report, technical report, or professional practice report is found to involve plagiarism or fraud after investigation and confirmation.

During their time at the university, if a graduate student violates university regulations or engages in other illegal or improper conduct, they may be dismissed or subjected to other appropriate disciplinary actions, depending on the severity, in accordance with the university's student reward and punishment policies.

The implementation details for the doctoral candidacy examination, as mentioned in item 3, shall be established by each department or institute.

Chapter 5: Graduation and Degrees

Article 73
Graduate students shall be granted graduation if they meet the following requirements:

1. Complete the required courses and credits within the prescribed period and pass all examinations.
2. Pass the university's degree examination and upload the thesis to the university's thesis system, along with submitting a printed authorization form and the thesis to the university library.
3. Achieve passing grades in conduct for each semester.

Article 74
Graduate students who meet the aforementioned requirements shall be issued a degree certificate by the university, conferring either a Master's degree or a Doctoral degree. Graduate students pursuing a direct Doctoral degree who pass the doctoral candidacy examination but fail the doctoral degree examination may have their doctoral thesis reviewed by the Doctoral Examination Committee. If the thesis meets the standards for a Master's degree, the student may be granted the Master's degree from the current department or institute.

Article 75
Matters not specified in this chapter shall be handled in accordance with relevant regulations of the university.

Chapter 4: Student Record Management

Article 76
The department (program), class, year, academic performance, and student records related to registration, major transfer, inter-school transfer, minor, double major, leave of absence, re-enrollment, and dismissal shall be based on the original student records and grade registers maintained by the Office of Academic Affairs. The student register shall be permanently archived by the university.

Article 77
The name and date of birth of new students shall be based on the information in the identity card. If there is any discrepancy between the admission qualification document and the identity card, it shall be immediately corrected.

Article 78
Students and alumni of the university who wish to change their name, place of birth, or date of birth must submit valid documents issued by the household registration authority. After approval by the Office of Academic Affairs, the changes shall be

made. Additionally, the degree certificate originally issued by the university shall be sent back to the university for annotation and stamping with the university seal.

Chapter 5: Supplementary Provisions

Article 79

The degree awarded by the university shall be revoked under any of the following circumstances, and the degree certificate previously issued shall be nullified and publicly announced; any violation of other laws and regulations shall be handled according to the relevant legal provisions:

1. If the admission qualifications or academic records are found to be false or fraudulent.
2. If the thesis, works, achievement certificates, written reports, technical reports, or professional practice reports contain falsification, alteration, plagiarism, ghostwriting by others, or other fraudulent activities.
   Once the degree is revoked, the individual must return the university degree certificate. The university shall notify other institutions and relevant authorities about the revocation and cancellation of the degree.

Article 80

In the event of a major disaster recognized by the education authority affecting a student, the university may, after internal meetings and decisions, establish flexible academic mechanisms related to the student's admission exam and qualifications, registration, payment, course selection, leave of absence, grade evaluation, credit transfer, leave of absence, withdrawal, re-enrollment, refund, academic duration, and graduation requirements.

Article 81

For male students born in 1994 (inclusive) or later, who are subject to mandatory service as regular soldiers starting January 1, 2024, flexible academic measures for four-year bachelor's program students will be established by the university and reported to the Ministry of Education for reference.

Article 82

Students may apply for dual enrollment according to the university's regulations, and may register for studies at universities or colleges both domestically and abroad, or at

other departments within the university. The relevant procedures will be established separately.

Article 83
Students may apply for various scholarships during their studies, in accordance with the university's scholarship application regulations. The application guidelines for scholarships will be announced by the Office of Student Affairs.

Article 84
The university's student reward and punishment regulations, conduct grade evaluation procedures, academic performance warning system, attendance policies, and other relevant matters will be established separately.

Article 85
Unless otherwise specified, the regulations for the Continuing Education Division and the In-service Program will follow the same procedures as those for the Day Division. Matters not covered in this set of regulations shall be handled according to relevant laws and resolutions of the university's administrative meetings.

Article 86
These regulations shall be implemented after approval by the university's administrative meetings and reported to the Ministry of Education for reference. Amendments shall follow the same procedure.